

Additional Location

(supplemental pages for Additional Locations available upon request or online)

Practice Name: _____

DBA Name (if different): _____ Location TIN: _____

Address: _____

City: _____ State: _____ Zip: _____

Office Telephone: _____ Scheduling Telephone: _____

Fax: _____ Office E-mail: _____

Website Address: _____

Providers at location: _____

Location Hours of Operations: M: _____ T: _____ W: _____ R: _____
F: _____ S: _____ S: _____

Is the location currently or previously credentialed with HCS? Select one: ☐ No ☐ Yes

Which manufacturers does the location have an account with? Select all that apply:

☐ Beltone ☐ ReSound ☐ Starkey ☐ Oticon ☐ Widex
☐ Rexton ☐ Unitron ☐ Phonak ☐ Signia

Does the location provide mobile services? ☐ No ☐ Yes, and the charge for using mobile services is \$, and the counties/zips serviced are: _____

Does the location provide tinnitus treatment? ☐ No ☐ Yes

Does the location provide pediatric services? ☐ No ☐ Yes, between the age of and .

Americans with Disabilities Act Checklist:

Office Environment

- ☐ Office sign clearly visible
- ☐ Adequate parking
- ☐ Emergency exits clearly visible
- ☐ Accommodation for hearing impaired
- ☐ Public restrooms available
- ☐ Smoke detectors/alarms and sprinklers
- ☐ Adequate seating in waiting room
- ☐ Fire extinguishers visible and checked
- ☐ Evacuation plan of action
- ☐ Equipment cleaned daily
- ☐ Medical supplies marked and stored

Disability Access

- ☐ Handicapped parking
- ☐ Path of travel to entrance clear
- ☐ All wheelchair ramps accessible
- ☐ Lavatory rim no higher than 34 inches
- ☐ Lavatory wheelchair accessible
- ☐ Soap, ink, and dryer easily usable
- ☐ All rooms accessible for disabilities
- ☐ Main entrance door 32 inches clear open
- ☐ Accessible stalls have grab bars
- ☐ Public restrooms easily accessible
- ☐ Mirror mounted 40 inches from floor

Administrative

- ☐ Patient info HIPAA compliant
- ☐ Provider/operations manual
- ☐ Licensed staff with certifications
- ☐ Medical records handled and stored
- ☐ Hearing aids cleaned after use
- ☐ Access and appointment system
- ☐ At least one staff member CPR certified
- ☐ Elevators in facility ADA standardized, if applicable
- ☐ Clean and professional office
- ☐ Confidentiality where appropriate